



HUNSDON JMI SCHOOL
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Mr J Millward – Head teacher



28th August 2020

Dear parent / carer,

I hope that you have all had enjoyable summer holidays and are ready for the start of the new school year. As you know things are going to be a little different this September, hopefully this letter will explain our plans and help you to feel confident that your children can return to school safely, and in as normal a way as possible!

Drop off and Collection

We are going to operate a 'soft' start and finish to the school day. The school gates will open at 8:45am and once you arrive you can take your child(ren) to their classroom door(s) and they can go straight in rather than waiting on the playground. The doors will close at 9.00am after which you will have to bring them through the office and record them as late in the usual way. The doors the classes will enter and exit by are:

Oak – playground door

Maple – green courtyard door

Ash – front door

Cedar – car park door

Once the children arrive they will use the hand gel and then put their bags and coats by their chairs ready to take to the cloakroom when their teacher takes them.

At the end of the day, the morning's sequence is reversed and you are very welcome to collect your children from their teachers between 3.15 and 3.30pm.

Please note: Only one person to drop off and pick up their children and please vacate the premises as quickly as possible.

In class

In Maple, Ash and Cedar classes the desks are side-by-side and forward facing, in Oak class the number of children at each 'station' is limited to a specific number dependent on the activity and size of area.

The children will need to be in uniform but this should all be washed before their next attendance please.

The children should bring their **own named water bottle** but they will be given a pencil case containing pencils, pens, glue stick and scissors in a pencil case that they can put safely in their drawer at the end of the day.

We will, of course, take every care to make sure that your children are safe, but despite our best efforts, we realise that there are no guarantees that the school will be a Coronavirus free zone. Due to the numbers of staff available to us, and the size of the school building, the 'bubbles' will unavoidably overlap on occasion and please be aware that some staff will work with more than one bubble.

Playtime and lunchtime

We are going to be keeping Oak and Maple classes together in one 'bubble', and Ash and Cedar in another 'bubble'. These two bubbles will have their own playtimes and lunchtimes, which will allow them to have more space.

Cleaning

As much as possible, soft furnishings and toys have been removed from the classrooms and consequently what is left will be much easier to clean. The teachers, Teaching Assistants and Cleaning staff will be working together to make sure that at the end of each day everything is cleaned, sterilised and ready to be used the next day.

Equipment (eg PE or music) that may be used by different classes will be cleaned immediately after the lesson.

On a personal note, I'd like to thank you all for being so supportive and constructive about the children returning to school. Like you, we're really excited about starting a new year and we want the children to return as safely and as normally as possible! I hope that with the measures we have put in place we'll achieve that but as always, if you have any questions or suggestions then I'm always keen to hear them!

Yours sincerely,



Jonathan Millward

